

This quote is based on the Mitel DIR-TSO-2685

Purchase orders resulting from this quote should be written to Mitel Business Systems, Inc. per the ordering instructions below.

**DIR contract number DIR-TSO-2685 must be referenced on any PO resulting from this quote.**

Contract information is available at:

[http://www2.dir.state.tx.us/ict/contracts/pages/details.aspx?dir\\_contract\\_number=DIR-SDD-1537](http://www2.dir.state.tx.us/ict/contracts/pages/details.aspx?dir_contract_number=DIR-SDD-1537)

This quote is good for 30 days from date on file and must renewed thereafter.

**To Place an Order:**

**A Government-Issued P.O. or Mitel Govt Credit Card Order Form can be submitted  
via Fax to: 703-904-0568 or via Email: USGovernmentSales@mitel.com**

**The PO should be made out to:**

**Mitel Business Systems, Inc.  
1146 North Alma School Rd.  
Mesa , AZ 85201**

**Remit to:**

Mitel Business Systems, Inc.  
PO Box 52688  
Phoenix, AZ 85072-2688

**Please note the following order requirements:**

- \* Prime Contract number for Mitel's DIR Contract# **DIR-TSO-2685**
- \* Terms of Net/30
- \* A copy of this Quote must accompany the order
- \* Shipping and billing instructions;
- \* Requested delivery dates
- \* Any other special instructions

**For New TX DIR End Users:**

**As this will be your first order with us, we will need to have a new customer account set up for you and will require the following information:**

- \* **Full Legal Name and Invoice/Billing Address, Main Phone and Fax numbers**
- \* **Point of Contact info for their Accounts Payable dept:  
(Name, Title, Email, Phone and Fax number)**
- \* **If Tax Exempt, a copy of the Tax Exemption Certificate must be provided**